



COOCH BEHAR PANCHANAN BARMA UNIVERSITY

Panchanan Nagar, Vivekananda Street, Cooch Behar – 736101

UNIVERSITY GUIDELINES FOR 4-YEAR UNDER GRADUATE PROGRAMME ADMISSION FOR THE ACADEMIC SESSION OF 2023 – 2024

The online Admission to and Commencement of 1st Semester 4-year UG Programme and Self-Financed courses for the Academic Session **2023-2024**, of the Colleges affiliated to Cooch Behar Panchanan Barma University will be held as per the below mentioned schedule:

1. *Date of opening of Online Portal for Application for UG Courses: 01.07.2023*
2. *Completion of Application in the Online Portal for UG Courses by: 15.07.2023*
3. *Publication of Merit Lists in UG Courses by : 20.07.2023*
4. *Completion of Admission at the UG Courses by: 31.07.2023*
5. *Start of 1st Semester of UG Courses on : 01.08.2023*
6. *Last date of Registration: will be notified in due course*

7. Whenever a student is admitted to a College or the University for the first time he/she shall forward an application for Registration in prescribed form to the Registrar through the Principal unless his name has already been so registered. Every such application shall be submitted within one month of the last date of admission of the student to the College or the University.

8. Last date of submission of Registration Forms from the college to the Office of the Registrar will be notified in due course (All information and guidelines, related to filling in and submission of Registration Forms will be informed to the Principals / Vice-Principal/Teachers-in-Charge / Officers-in-Charge of all Degree Colleges affiliated to the Cooch Behar Panchanan Barma University by the Registrar, Cooch Behar Panchanan Barma University accordingly).

i) Attention of the Colleges is also drawn to the following points:

a. **Intake (in the number) of students in 4-year UG Programme shall not exceed the specified number as approved by the Cooch Behar Panchanan Barma University from time to time. In case of any violation, the University shall take appropriate action as deemed fit. Registrations, of all students who have been admitted, exceeding the approved intake of the University shall be automatically cancelled in order of their dates of admission to the respective Colleges.**

b. No Admission shall take place after the Last date of Admission as per this notification.

Registration of candidates who have been admitted after the last date of admission shall be automatically cancelled. Requests for extension of the Last date of Admission after the expiry date shall not be entertained by the University under any circumstances.

ii) Eligibility for Admission: Students who have passed the Higher Secondary Examination (10+2) conducted by the West Bengal Council of Higher Secondary Education (W.B.C.H.S.E.) after a period of 12 years study or any other equivalent (10+2) pattern of examination conducted by the I.S.C. or C.B.S.E. or any other Board recognized as equivalent by the Cooch Behar Panchanan Barma University, provided the student has passed in at least four subjects with English as Compulsory Subject.



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For all laboratory-based subjects, the student must have passed in that subject at 10+2 level, if that subject exists in the HS subjects list, or equivalent subject if it does not exist in the HS list of subjects, as per existing admission guidelines.

A student will be allowed to take admission in the Major Course if he/she/transgender has passed in at least four (04) subjects with English as compulsory subject in the Higher Secondary [10+2] Examination held by the West Bengal Council of Higher Secondary Education or any other Examination which is recognized by the University as equivalent thereto.

Admission will be on merit and availability of seats, provided that for SC/ST Candidates, the minimum marks for eligibility will be as per rules of the State Government.

A candidate will be allowed to take up any Major Subject in **4-year UG Programme**, if he/she/transgender has passed in the corresponding subject (s) at the Higher Secondary Examination (10+2) recognized as equivalent by the University.

However:

- a) A candidate will be allowed to take up Sociology, Education, Physical Education, BBA or BBM if he/she/transgender has passed in the previous qualifying examination of any stream.
- b) A candidate will be allowed to take up Commerce. if he/she/transgender has studied Science subjects along with Mathematics in the previous qualifying exams.
- c) A candidate will be allowed to take up Physics Subject if he/she/transgender has passed in Mathematics and Chemistry along with Physics and other subject as prescribed at the qualifying examination.
- d) A candidate will be allowed to take up Chemistry Subject if he/she/transgender has passed in Mathematics and Physics along with Chemistry and other subject as prescribed at the qualifying examination.
- e) A candidate will be allowed to take up Botany/Zoology Subject if he/she/transgender has passed in Biology at the qualifying examination.
- f) A candidate will be allowed to take up Physiology subject if he/she/transgender has passed in Biological Science and Chemistry at the qualifying examination.
- g) A candidate will be allowed to take up Computer Science Subject if he/she/ transgender has passed in Mathematics at the qualifying examination.
- h) A candidate will be allowed to take up Economics as if he/she/transgender has passed in Mathematics or Applied Mathematics or Business Economics including Business Mathematics, and other subjects as prescribed at the qualifying examination.
- i) No student other than those of Science stream and Economics/Geography of Arts stream will be allowed to take Science subjects as Minor Subjects.
- j) A candidate pursuing Major in a subject will not be allowed to take up the same subject as Minor.



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- k) A candidate pursuing Major in a Language subject will be allowed to take another Language subject as a Minor Subject.
- l) While taking Major & Minor subjects, availability of the said subjects in the concerned Colleges will be taken into cognizance.

Merit calculation:

Admission to all Course will be based strictly on merit. Merit shall be calculated as per the following formula.

$$\text{Merit} = (2S+T)/6$$

T = Aggregate = marks obtained in English + marks obtained in the subject opted for Major + best marks of other two subjects

[Excluding the subject opted for Major and English].

S = marks obtained in the subject opted for Major.

If the candidate does not have the specific subject opted for Major in his / her previous Course, the procedure for Merit Calculation will be as follows,

$$\text{Merit} = T_1/4$$

T₁ = marks obtained in English + best of other three subjects

Tie Break rule: If more than one candidate score same merit point, preference will be given to the one who has scored higher marks in the subject (selected subject for **4-year UG Programme**), in this way, if more than one candidate have same merit point and same marks in the subject; preference will be given to the candidate who has scored higher marks in the (10+2)/HS level Examination considering best five subjects, if more candidates have same merit points and same marks in the (10+2)/HS level Examination; preference will be given to the candidate who has scored higher marks in the 10th/Madhyamik level Examination.

A candidate failed in a particular subject in 10+2 or its equivalent examination will not be considered for admission in 4-year UG Programme for that particular subject.

A candidate failed in either theory or practical subject in 10+2 or its equivalent examination will not be considered for taking 4-year UG Programme in that particular major subject.

Note: A candidate will be allowed to pursue a maximum of Three Year under a Major Course if he/she/transgender have passed the qualifying Examination in Vocational Stream subjects.



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The Colleges shall offer subjects for which it has an adequate number of Teacher(s) as per UGC and University norms. All Colleges shall have to ensure adequate infrastructural facilities for all its examinees appearing from the respective Centers (Colleges).

The candidates who have passed H. S. or equivalent during last three years (2023, 2022 and 2021) for all UG courses and for BBA and BBM during last five years (2023, 2022, 2021, 2020 and 2019) are eligible to apply for admission.

Applications seeking permission for admissions by any candidate to any college affiliated to the Cooch Behar Panchanan Barma University after the last date of admission shall not be entertained by the University Authorities under any circumstances. Principals / Vice-Principal/Teachers-in-Charge / Officers-in-Charge, are further requested not to forward any applications to the University Authorities of any such candidate seeking admission to any College.

Principals / Vice-Principal/Teachers-in-Charge / Officers-in-Charge of all Degree Colleges affiliated to the Cooch Behar Panchanan Barma University are requested to strictly adhere to the above-mentioned stipulations.

Registrar
Cooch Behar Panchanan Barma University
Panchanan Nagar, Vivekananda Street
Cooch Behar – 736101.

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