



COOCH BEHAR PANCHANAN BARMA UNIVERSITY

Panchanan Nagar, Vivekananda Street, Cooch Behar - 736101, West Bengal, India
Ph. : (03582) 230218; Ph. & Fax : (03582) 230833, E-mail : info@cbpbu.ac.in Website : www.cbpbu.ac.in



Ref. No: F86. V3/REG/0010-22

Date: 03.01.2022

URGENT NOTIFICATION

As directed by the Hon'ble Vice-Chancellor, Cooch Behar Panchanan Barma University and in reference to the "**ORDER**" issued by the Chief Secretary, Government of West Bengal, NABANNA, 325, Sarat Chatterjee Road, Howrah- 711102 vide Order No. 753/XVII-ISS/2M-22/2020 Dated: 02.01.2022, the "**Biometric Attendance**" will remain suspended in terms of the above mentioned "**ORDER**".

Considering the above, all the Head of the Administrative Offices are requested to maintain "**Offline Attendance Register**" of the Staff of your Sections / Departments according to above guidelines until further order.

All concerned are requested to act accordingly.


Registrar
Registrar
Cooch Behar Panchanan Barma University
In communication to:

1. The Hon'ble Vice Chancellor, Cooch Behar Panchanan Barma University.
2. The Dean, Faculty of Post-Graduate Studies in Arts, Fine Arts, Performing Art and traditional Art Forms, Cooch Behar Panchanan Barma University.
3. The Dean, Faculty of Post-Graduate Studies in Science, Technology and Vocational Studies, Cooch Behar Panchanan Barma University.
4. The Finance Officer, Cooch Behar Panchanan Barma University.
5. The Controller of Examination, Cooch Behar Panchanan Barma University.
6. The Inspector of College, Cooch Behar Panchanan Barma University.
7. The Development Officer, Cooch Behar Panchanan Barma University.
8. The Audit & Accounts Officer, Cooch Behar Panchanan Barma University.
9. The Assistant Registrar, Cooch Behar Panchanan Barma University.
10. The Assistant Controller of Examination, Cooch Behar Panchanan Barma University.
11. The System Administrator, Cooch Behar Panchanan Barma University.
12. The Assistant Librarian, Cooch Behar Panchanan Barma University.
13. The Head/ Co-ordinator with all Faculty Members, All the Departments, Cooch Behar Panchanan Barma University.
14. The OSD, 2nd Campus, Cooch Behar Panchanan Barma University at Khalishamari, Mathabhanga, Cooch Behar.
15. All the Non-Teaching Staff, All the Administrative & Academic Departments, Cooch Behar Panchanan Barma University.
16. Kolkata Camp Office, Cooch Behar Panchanan Barma University.
17. University Notice Board, Cooch Behar Panchanan Barma University.
18. Dr Avijit Datta, System Administrator, Cooch Behar Panchanan Barma University, to upload the notice in the University Website.
19. Guard File.


Registrar
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