



OFFICE OF THE REGISTRAR

Ref. No.: F195.V2/ REG /1742-22

Date: 14.11.2022

NOTIFICATION

It is hereby notified for information to all concerned that the **DOCUMENT VERIFICATION** of original documents of those students who got themselves admitted (**from the willing list**) in **MA/M.Sc./M.Com./LL.M./BLIS/MLIS** for the academic session **2022- 2023** will be held on **17.11.2022** at the concerned Department and the Classes will be Commence from **17.11.2022**.

❖ **A SET OF SELF ATTESTED TESTIMONIALS** (*Photo Copies of Application Form, Graduation Final Mark-sheet or Academic Transcripts; Graduation Registration Certificate; Higher Secondary Mark-sheet or Academic Transcripts; Secondary Mark-sheet or Academic Transcripts; Secondary Admit Card, and Original Copies of all Payment Slip and Anti Ragging affidavit*) **WITH DULY FILLED IN APPLICATION FORM HAVE TO BE SUBMITTED DURING VERIFICATION AT THE UNIVERSITY.**

*ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION

1. Graduation Final Mark-sheet / Academic Transcripts.
2. Graduation Registration Certificate.
3. Higher Secondary Mark-sheet / Academic Transcripts.
4. Secondary Mark-sheet / Academic Transcripts.
5. Secondary Admit Card.
6. Caste Certificate (to avail reservation facility) from appropriate authority as per Govt. Rule.
7. PH Certificate (to avail reservation facility) from appropriate authority as per Govt. Rule.

N.B.

Before appearing Documents verification, you are also directed to submit the Anti-Ragging Undertaking through online at “ <https://www.antiragging.in/home.aspx> ”


For Registrar

In communication to:

1. The Hon'ble Vice-Chancellor, Cooch Behar Panchanan Barma University.
2. The Dean, Faculty Council for Post-Graduate Studies in Arts, Fine Arts, Performing Art and traditional Art Forms, Cooch Behar Panchanan Barma University.
3. The Dean, Faculty Council for Post-Graduate Studies in Science, Technology and Vocational Studies, Cooch Behar Panchanan Barma University.
4. The Finance Officer, Cooch Behar Panchanan Barma University.
5. The Controller of Examination, Cooch Behar Panchanan Barma University.
6. The Inspector of College, Cooch Behar Panchanan Barma University.
7. The Development Officer, Cooch Behar Panchanan Barma University.
8. The Audit & Accounts Officer, Cooch Behar Panchanan Barma University.
9. The Assistant Registrar, Cooch Behar Panchanan Barma University.
10. The Assistant Controller of Examination, Cooch Behar Panchanan Barma University.
11. The System Administrator, Cooch Behar Panchanan Barma University.



COOCH BEHAR PANCHANAN BARMA UNIVERSITY

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12. The Assistant Librarian, Cooch Behar Panchanan Barma University.
13. The Head/ Co-ordinator with all Faculty Members, All the Departments, Cooch Behar Panchanan Barma University.
14. The OSD, Second Campus of Cooch Behar Panchanan Barma University at Khalishamari, Mathabhanga, Cooch Behar.
15. All the Non-Teaching Staff, All the Administrative/ Academic Departments, Cooch Behar Panchanan Barma University.
16. Kolkata Camp Office, Cooch Behar Panchanan Barma University.
17. University Notice Board, Cooch Behar Panchanan Barma University.
18. Dr Avijit Datta, System Administrator, Cooch Behar Panchanan Barma University, to upload the notice in the University Website.
19. Guard File.

For Registrar