



## OFFICE OF THE REGISTRAR

Ref. No.: F195.V2/ REG /1499-21

Date: 16.11.2021



### NOTIFICATION [DOCUMENT VERIFICATION (OFFLINE)]

This is for information to all concerned that the **DOCUMENT VERIFICATION (OFFLINE)** of original documents for those students who got themselves admitted in **MA/M.Sc./M.Com./LL.M./BLIS/MLIS/BA in Hindi** for the academic session **2021- 2022** will be held on and from **17.11.2021 to 23.11.2021** at the concerned **Department(s)**.

❖ **A SET OF SELF ATTESTED TESTIMONIALS** (*Photo Copies of Application Form, Graduation Final Mark-sheet or Academic Transcripts; Graduation Registration Certificate; Higher Secondary Mark-sheet or Academic Transcripts; Secondary Mark-sheet or Academic Transcripts; Secondary Admit Card, and Original Copies of all Payment Slip and Anti Ragging affidavit*) **WITH DULY FILLED IN APPLICATION FORM HAVE TO BE SUBMITTED DURING VERIFICATION AT THE UNIVERSITY.**

#### \*ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION

1. Graduation Final Mark-sheet / Academic Transcripts.
2. Graduation Registration Certificate.
3. Higher Secondary Mark-sheet / Academic Transcripts.
4. Secondary Mark-sheet / Academic Transcripts.
5. Secondary Admit Card.
6. Caste Certificate (to avail reservation facility) from appropriate authority as per Govt. Rule.
7. PH Certificate (to avail reservation facility) from appropriate authority as per Govt. Rule.

**DURING THE DOCUMENTS VERIFICATION, MAINTAINING PHYSICAL DISTANCING AND COVID-19 PROTOCOL IS MANDATORY.**

#### N.B.

Before appearing in the Documents verification, you are also directed to submit the Anti-Ragging Undertaking through online at “ <https://www.antiragging.in/home.aspx> ”

  
Registrar

Registkar

Cooch Behar Panchanan Barma University

#### In communication to:

1. The Hon'ble Vice Chancellor, Cooch Behar Panchanan Barma University.
2. The Dean, Faculty of Post-Graduate Studies in Arts, Fine Arts, Performing Art and traditional Art Forms, Cooch Behar Panchanan Barma University.
3. The Dean, Faculty of Post-Graduate Studies in Science, Technology and Vocational Studies, Cooch Behar Panchanan Barma University.
4. The Finance Officer, Cooch Behar Panchanan Barma University.



# COOCH BEHAR PANCHANAN BARMA UNIVERSITY

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## OFFICE OF THE REGISTRAR

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5. The Controller of Examination, Cooch Behar Panchanan Barma University.
6. The Inspector of College, Cooch Behar Panchanan Barma University.
7. The Development Officer, Cooch Behar Panchanan Barma University.
8. The Audit & Accounts Officer, Cooch Behar Panchanan Barma University.
9. The Assistant Registrar, Cooch Behar Panchanan Barma University.
10. The Assistant Controller of Examination, Cooch Behar Panchanan Barma University.
11. The System Administrator, Cooch Behar Panchanan Barma University.
12. The Assistant Librarian, Cooch Behar Panchanan Barma University.
13. The Head/ Co-ordinator with all Faculty Members, All the Departments, Cooch Behar Panchanan Barma University.
14. All the Non-Teaching Staff, All the Administrative Departments, Cooch Behar Panchanan Barma University.
15. Kolkata Camp Office, Cooch Behar Panchanan Barma University.
16. University Notice Board, Cooch Behar Panchanan Barma University.
17. Dr Avijit Datta, System Administrator, Cooch Behar Panchanan Barma University, to upload the notice in the University Website.
18. Guard File.

  
Registrar

Registrar

Cooch Behar Panchanan Barma University