



Ref. No.: F64.V1/ REG /0515-20

Date: 07.04.2020

EXTREMELY URGENT NOTIFICATION

It is hereby notified for general information to all concerned (*Teachers, Officers and Non-teaching Staff in the substantive capacity*) of Cooch Behar Panchanan Barma University are hereby requested to submit the filled in applications for the General Provident Fund (copy enclosed) to the Office of the Registrar of the said University on or before 15.04.2020 through e-mail (to: registrar@cbpbu.ac.in and cc: fo.cbpbu@gmail.com). Further, you are requested to submit (02) Two hard copies of said applications after resuming the University.

This notification issued as per the requirement of the Treasury for Provident Fund deduction from the salary of the Month of April, 2020.

All concerned are requested to act accordingly.

Sd/-

Registrar

In communication to:

1. The Hon'ble Vice Chancellor, Cooch Behar Panchanan Barma University.
2. The Dean, Faculty of Post-Graduate Studies in Arts, Fine Arts, Performing Art and traditional Art Forms, Cooch Behar Panchanan Barma University.
3. The Dean, Faculty of Post-Graduate Studies in Science, Technology and Vocational Studies, Cooch Behar Panchanan Barma University.
4. The Finance Officer, Cooch Behar Panchanan Barma University.
5. The Controller of Examination, Cooch Behar Panchanan Barma University.
6. The Inspector of College, Cooch Behar Panchanan Barma University.
7. The Development Officer, Cooch Behar Panchanan Barma University.
8. The Assistant Registrar, Cooch Behar Panchanan Barma University.
9. The Assistant Controller of Examination, Cooch Behar Panchanan Barma University.
10. The System Administrator, Cooch Behar Panchanan Barma University.
11. All the Faculty Members in the substantive capacity, Cooch Behar Panchanan Barma University.
12. All the Non-teaching Staff in the substantive capacity, Cooch Behar Panchanan Barma University.
13. University Library, Cooch Behar Panchanan Barma University.
14. Dr Avijit Datta, System Administrator, Cooch Behar Panchanan Barma University, to upload the notice in the University Website.
15. Guard File.


Registrar

COOCH BEHAR PANCHANAN BARMA UNIVERSITY

Vivekananda Street, Cooch Behar - 736101
West Bengal, India

FORM No. 1

(See Ordinance 6)

Memorandum No. 396-Edn (SE) dated 19.06.1986.

I, Shri/Smt., hereby declare that I have joined the University service on and from(F.N./A.N.) asofDepartment and my retirement benefit (Death-cum-Retirement) will be governed as per G.O. No. 396-Edn(SE) dt.19.06.1986. I agree to bind myself and my nominees and legal heirs to abide by the Cooch Behar Panchanan Barma University General Provident Fund Ordinances. I have no objection if any contribution to General Provident Fund is kept in the GPF Account to be maintained by the Kolkata Pay & Accounts Office-III. I further authorise the Cooch Behar Panchanan Barma University to take appropriate action with the relevant Departments(s) of the Government of West Bengal at the appropriate time.

Date:
Address:

.....
(Signature of the subscriber)

Accepted

.....
Registrar
Cooch Behar Panchanan Barma University

COOCH BEHAR PANCHANAN BARMA UNIVERSITY

Vivekananda Street, Cooch Behar - 736101
West Bengal, India

FORM No. 2

(See Ordinance 8)

Option form for subscription to the General provident Fund Account

I, Shri /Smt., Son/Daughter/wife of
..... do hereby opt to
subscribe to my General Provident Fund Account at the monthly rate of Rs. _____
(Rupees) only / (.....
percent of my Basic Pay).

I also request you to deduct my arrear P.F. Subscription from my salary in _____
number of equal monthly installments.

(See Note Below)

Signature of the subscriber in full:
Designation & Department:
Email ID & Contact No.:
Date of Birth:
Date of Joining in Post:
Date of Confirmation in Service:

Accepted

.....
Registrar
Cooch Behar Panchanan Barma University

Note:

- (i) **The amount of subscription may be fixed either in lump sum rupees or in percentage of Basic Pay (i.e. Pay in Pay Band Academic Grade Pay/ Grade Pay) but in both the cases the amount will be at the rate of 8.33% minimum and 20% maximum of Basic pay.**
- (ii) **Arrear P.F. subscription shall be deducted in the number of monthly installments as opted by you subject to a maximum of 12 monthly installments.**

COOCH BEHAR PANCHANAN BARMA UNIVERSITYVivekananda Street, Cooch Behar - 736101
West Bengal, IndiaFORM No. 3
(See Ordinance 6)
NOMINATION FORM

GPF Account No.

I, _____, Designation _____ Department _____, hereby nominate the person(s) mentioned below who is/are member(s)/ non-member(s) of my family as defined in ordinance 6(6) of Cooch Behar Panchanan Barma University General Provident Fund Rules, to receive the amount that may stand to my credit in the General Provident Fund Account as indicated below in the event of my death before that amount has become payable or having become payable has not been paid.

Name and Full address of the nominees(s)	Relationship with the Subscriber	Age of the nominee(s)	Share payable to each nominee
1	2	3	4

Contingencies on the happening of which the nomination will become invalid	Name, Address & relationship of the person(s), if any, to whom the right of nominee shall pass in the event of his/her predeceasing the subscriber	If the nominee is not a member of the family as provided in the ordinance 6(3), indicate the reasons
5	6	7

Date this _____ day of _____ 20____ at _____

Two witnesses to Signature

Certified that the subscriber has signed in my presence.

Name and Address	Signature	Signature of the Subscriber
1.		
2.		

Name in Block Letters

Space for use by the Head of Office

Designation

Nomination by Shri/Smt./Kumari _____

Designation _____

Signature of the Head of Office

Date of receipt of nomination _____

Designation